



RWANDA PUBLIC PROCUREMENT AUTHORITY (RPPA)

Plot No 2, KN 3 AV
10th Floor, Grand Pension Plaza
P. O Box: 4276 Kigali-Rwanda
Tel: +2506582957
E-mail: rppa@rwanda1.com

**Kigali, on August 27th, 2020
N° 010/2020/2021-0311/RPPA**

PUBLIC NOTICE TO ALL BIDDERS

Subject: Conditions to approve and pay the bidders' invoices and sanctions given to bidders who do not pay their employees, procured goods or supplies and services acquired from third parties while executing the contract

Reference is made to the article 175 of the Law N° 62/2018 of 25/08/2018 governing public procurement regarding the payment of invoices;

Reference is made to the article 70 of the Ministerial N° 002/20/10/TC of 19/05/2020 establishing regulations on public procurement which states that '**payment of invoice is made within forty-five (45) days from the date the bidder submitted it**'. Failure to pay the invoice in the prescribed period, the procuring entity notifies the bidder in writing the grounds of not paying the invoice on time and gives copy to Rwanda Public Procurement Authority;

Reference is made to the article 99 of the Law N° 62/2018 of 25/08/2018 governing public procurement related to respect of laws and regulations in force;

Reference is made to article 176 of the N° 62/2018 of 25/08/2018 governing public procurement related to temporary debarment from bidding in public Procurement which states that : **He/she is debarred from participation in public procurement for seven (7) years, a bidder who fails to pay his/her workers, procured goods or services while executing the contact ;**

Reference is also made to RPPA letter N° 010/2020/2021-0311/RPPA of 10th August 2020 addressed to all Chief Budget Managers requesting them to report the payment of invoices using the '**payment tracking template**' ;

RPPA reminds all bidders who participate in public procurement the following:

1. To report to RPPA in case their invoices are not paid within due time so that RPPA could advocate for them vis a vis the concerned Procuring Entities;
2. To pay the workers' salaries, goods or supplies and services acquired from third parties in due time.

3. The invoices submitted must be accompanied by the proof of payment of workers' salaries for the works/services completed and payroll must comply with other laws and regulations in place. No bidder is allowed to pay his/her employees in cash.

4. The non-payment of workers, goods or supplies and services acquired from third parties while executing the contract will lead to the sanctions as stipulated in Public Procurement Laws including being debarred from participating in public procurement for a period of 7 years.

Yours Sincerely,

UWINGENEYE Joyeuse
Director General

Cc:

- Hon. Minister of Finance and Economic Planning
- CBM (all)